### State of South Carolina



## Office of the State Auditor

THOMAS L. WAGNER, JR., CPA STATE AUDITOR

1401 MAIN STREET, SUITE 1200 COLUMBIA, S.C. 29201

(803) 253-4160 FAX (803) 343-0723

October 23, 2002

Ms. Myria A. Polydorou, Vice President - Finance Health Care Corporation Post Office Box 5419 Spartanburg, South Carolina 29304

Re: AC# 3-CAL-J9 – Calhoun Convalescent Center, Inc.

Dear Ms. Polydorou:

The accompanying report has been prepared by our office based on your Medicaid Financial and Statistical Report submitted to the Department of Health and Human Services for the cost report period October 1, 1998 through September 30, 1999. That report was used to set the rate covering the contract period beginning October 1, 2000.

We are recommending that the Department of Health and Human Services certify an accounts receivable to recover amounts due as a result of the rate change shown on Exhibit A. You will be notified of repayment terms by that Agency.

If you take exception to this report in any manner, you have the right to appeal in accordance with the <u>Code of Laws of South Carolina</u>, 1976 as amended, Title 44, and Department of Health and Human Services Regulation R.126-150, and you must respond in writing within thirty (30) calendar days of the date of this letter. This written response must address the specific items in the report being appealed, and must be directed to the Appeals and Hearings, Department of Health and Human Services, Post Office Box 8206, Columbia, South Carolina 29202-8206. Any correspondence should include the control number appearing on Exhibit A of this report.

State Auditor

TLWir/cwc

cc: Ms. Brenda L. Hyleman

Mr. Jeff Saxon

Mr. Joseph P. Hayes

# CALHOUN CONVALESCENT CENTER, INC. ST. MATTHEWS, SOUTH CAROLINA

CONTRACT PERIOD BEGINNING OCTOBER 1, 2000 AC# 3-CAL-J9

# AGREED-UPON PROCEDURES REPORT ON CONTRACT

**FOR** 

**PURCHASE OF NURSING CARE SERVICES** 

WITH

STATE OF SOUTH CAROLINA

DEPARTMENT OF HEALTH AND HUMAN SERVICES

### **CONTENTS**

	EXHIBIT OR	
	SCHEDULE	<u>PAGE</u>
INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES		1
COMPUTATION OF RATE CHANGE FOR THE CONTRACT PERIOD BEGINNING OCTOBER 1, 2000	Α	3
COMPUTATION OF ADJUSTED REIMBURSEMENT RATE FOR THE CONTRACT PERIOD OCTOBER 1, 2000 THROUGH SEPTEMBER 30, 2001	В	4
SUMMARY OF COSTS AND TOTAL PATIENT DAYS FOR THE COST REPORT PERIOD ENDED SEPTEMBER 30, 1999	С	5
ADJUSTMENT REPORT	1	7

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### INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

September 18, 2002

Department of Health and Human Services State of South Carolina Columbia, South Carolina

We have performed the procedures described below, which were agreed to by the South Carolina Department of Health and Human Services, solely to compute the rate change and related adjusted reimbursement rate to be used by the Department in determining the reimbursement settlement with Calhoun Convalescent Center, Inc., for the contract period beginning October 1, 2000, and for the twelve month cost report period ended September 30, 1999, as set forth in the accompanying schedules. The management of Calhoun Convalescent Center, Inc. is responsible for the Financial and Statistical Report for Nursing Homes and supporting accounting and statistical records. This agreed-upon procedures engagement was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of the Department of Health and Human Services. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and the associated findings are as follows:

- We tested selected costs or areas based on our analytical procedures applied to the reimbursable Medicaid program costs as shown on the Financial and Statistical Report for Nursing Homes, as filed by Calhoun Convalescent Center, Inc., to determine if these costs were allowable as defined by the State Plan for Medicaid reimbursement purposes and supported by accounting and statistical records maintained by the provider. Our findings as a result of these procedures are presented in the Adjustment Report and Summary of Costs and Total Patient Days sections of this report.
- We recomputed the Computation of Reimbursement Rate using the adjusted costs and calculated the rate change in accordance with the provisions of the contract between the Department of Health and Human Services and Calhoun Convalescent Center, Inc. dated as of October 1, 1994 as amended. Our findings as a result of these procedures are presented in the Computation of Rate Change and Computation of Adjusted Reimbursement Rate sections of this report.

Department of Health and Human Services State of South Carolina September 18, 2002

These agreed-upon procedures do not constitute an audit of financial statements or any part thereof, the objective of which is the expression of an opinion on the financial statements or a part thereof. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the South Carolina Department of Health and Human Services and is not intended to be and should not be used by anyone other than the specified party.

State Auditor

#### CALHOUN CONVALESCENT CENTER, INC.

Computation of Rate Change For the Contract Period Beginning October 1, 2000 AC# 3-CAL-J9

	10/01/00- <u>09/30/01</u>
Interim Reimbursement Rate (1)	\$91.91
Adjusted Reimbursement Rate	91.11
Decrease in Reimbursement Rate	\$ .80

(1) Interim reimbursement rate from the South Carolina Medicaid Management Information System (MMIS) Provider Rate Listing dated January 25, 2002

CALHOUN CONVALESCENT CENTER, INC.

Computation of Adjusted Reimbursement Rate
For the Contract Period October 1, 2000 Through September 30, 2001

AC# 3-CAL-J9

	Incentives	Allowable Cost	Cost <u>Standard</u>	Computed Rate
Costs Subject to Standards:				
General Services		\$43.33	\$50.24	
Dietary		9.10	10.12	
Laundry/Housekeeping/Maintenance		7.22	8.88	
Subtotal	\$ <u>4.85</u>	59.65	69.24	\$59.65
Administration & Medical Records	\$ <u>4.31</u>	6.24	10.55	6.24
Subtotal		65.89	\$ <u>79.79</u>	65.89
Costs Not Subject to Standards:				
Utilities Special Services Medical Supplies & Oxygen Taxes and Insurance Legal Fees		2.27 .44 3.75 1.14 .50		2.27 .44 3.75 1.14 .50
TOTAL		\$ <u>73.99</u>		73.99
Inflation Factor (3.20%)				2.37
Cost of Capital				8.57
Cost of Capital Limitation				-
Profit Incentive (Max. 3.5% of Allowable Cost)				2.59
Cost Incentive				4.85
Effect of \$1.75 Cap on Cost/Profit Incentives			(5.69)	
Nurse Aide Staffing Add-On 10/01/00			2.75	
Nurse Aide Staffing Add-On 10/01/	99			1.68
ADJUSTED REIMBURSEMENT RATE				\$ <u>91.11</u>

CALHOUN CONVALESCENT CENTER, INC.

Summary of Costs and Total Patient Days
For the Cost Report Period Ended September 30, 1999

AC# 3-CAL-J9

<u>Expenses</u>	Totals (From Schedule SC 13) as Adjusted by DH&HS	Adjus <u>Debit</u>	tments <u>Credit</u>	Adjusted Totals
General Services	\$1,856,455	\$ -	\$ -	\$1,856,455
Dietary	389,664	-	-	389,664
Laundry	106,128	-	-	106,128
Housekeeping	134,092	-	-	134,092
Maintenance	68,984	-	-	68,984
Administration & Medical Records	300,844	-	33,307 (1)	267,537
Utilities	97 <b>,</b> 283	-	-	97,283
Special Services	18,949	-	-	18,949
Medical Supplies & Oxygen	160,763	-	-	160,763
Taxes and Insurance	48,625	-	-	48,625
Legal Fees	21,502	-	-	21,502
Cost of Capital	367,147			367,147
Subtotal	3,570,436	-	33,307	3,537,129

CALHOUN CONVALESCENT CENTER, INC.

Summary of Costs and Total Patient Days
For the Cost Report Period Ended September 30, 1999

AC# 3-CAL-J9

	Totals (From Schedule SC 13) as	Adjustr	ments	Adjusted
<u>Expenses</u>	Adjusted by DH&HS	<u>Debit</u>	Credit	<u>Totals</u>
Ancillary	18,505	-	-	18,505
Non-Allowable	<u>171,958</u>	<u>33,307</u> (1)		<u>205,265</u>
Total Operating Expenses	\$ <u>3,760,899</u>	\$ <u>33,307</u>	\$ <u>33,307</u>	\$ <u>3,760,899</u>
Total Patient Days	<u>42,841</u>			<u>42,841</u>
TOTAL BEDS	<u>120</u>			

#### CALHOUN CONVALESCENT CENTER, INC.

Adjustment Report
Cost Report Period Ended September 30, 1999
AC# 3-CAL-J9

ADJUSTMENT <u>NUMBER</u>	ACCOUNT TITLE	DEBIT	CREDIT
1	Nonallowable Administration	\$33,307	\$33 <b>,</b> 307
	To remove working capital interest expense HIM-15-1, Section 202.2		
	TOTAL ADJUSTMENTS	\$ <u>33<b>,</b>307</u>	\$ <u>33,307</u>

Due to the nature of compliance reporting, adjustment descriptions and references contained in the preceding Adjustment Report are provided for general guidance only and are not intended to be all-inclusive.

2 copies of this document were published at an estimated printing cost of \$1.29 each, and a total printing cost of \$2.58. The FY 2002-03 Appropriation Act requires that this information on printing costs be added to the document.